

Dear Patient,

### Welcome to Millennium Physicians!

Our goal here at Millennium Physicians is to provide you with the highest level of care and get you back to living life to the fullest.

We want to make your first appointment an easy and pleasant experience. Here are a few reminders about your first appointment:

- Please bring the following items to your new patient appointment:
  - Medical insurance card
  - o Driver's license or state id
  - Medical records, we will request your medical records but need authorization. Bring all records you have in your possession as well.
  - o Current medication list
  - Allergy list
  - Completed new patient forms
- Please plan to arrive to your appointment 30 minutes prior to your scheduled appointment time, this will allow you complete the new patient paperwork if you have not completed beforehand. The new patient paperwork is located on our website at <a href="https://www.millenniumphysicians.com">www.millenniumphysicians.com</a>.
- Please be prepared to spend up to two hours at your first appointment; your first appointment will be a comprehensive visit including a physical exam and review of your medical history. We also want to allow enough time for you to communicate any questions or concerns you may have.
- Be prepared with a list of questions for your physician; this will allow you to effectively communicate all your questions during your appointment.
- We will verify your insurance and obtain any required referrals/authorizations prior to your appointment. In the event we encounter any issues in verifying or obtaining referral/authorization we will contact you prior to the appointment.
- Your copay or patient responsibility will be due at the time of service
- If you have any questions regarding your new patient appointment please contact our new patient coordinators at 1-866-DOCS-MPA (1-866-362-7672)

We look forward to meeting you at your first appointment and taking care of your healthcare needs.

Sincerely,
Millennium Physicians Team



### PATIENT RIGHTS AND RESPONSIBILITIES

At the Millennium Physicians we respect your rights as a patient, and recognize that you are an individual with unique healthcare needs. We want you to know what your rights are as a patient, as well as what your obligations are to yourself, to other patients, and to your physician.

We encourage a partnership between you and your healthcare team. Your role as a member of this team is to exercise your rights and to take responsibility by asking for clarification of things you do not understand, by following your physician's recommendations and to promptly report any side effects that may occur.

### As a patient you have the right ...

- To be informed of your rights and responsibility as a patient of Millennium Physicians Association, PLLC.
- To be informed of all rules, regulations, and services provided by the clinic, including the days and hours of service and what to do in an emergency, and clinic telephone numbers.
- To receive care in a safe setting that is free of abuse, neglect, and harassment by physicians and clinic employees.
- To receive considerate and respectful care. We respect your right to:
  - Expect quality treatment within the scope of our mission.
  - Be treated with dignity without discrimination. Your care will not be affected by race, religion, beliefs, cultural values, sex, or age.
  - Choose your own physician.
  - Ask all personnel involved in your care to introduce them-selves, state their role in your care and explain what they
    are going to do for you.
- To be informed about your treatment and healthcare. Your healthcare team will describe your proposed treatment to you.

You can expect the team to explain:

- A description of our condition and diagnosis.
- Treatment plan.
- The alternatives of treatment.
- The prognosis and any problems related to treatment.
- Recuperation.
- The benefit and risks of each treatment option and alternatives.
- The explanation of risks faced if treatment is not pursued.
- The right to make an informed consent.
- ❖ The right to make treatment choices and the right to refuse treatment.



### PATIENT RIGHTS AND RESPONSIBILITIES

- To be informed of any experimental, investigation, or research activities that involve your treatment. Your healthcare team will:
  - Ask you if you wish to participate in these activities. You have the right to refuse to participate in these activities, or withdraw your previous consent.
- To receive a reasonable estimate of charges for medical care and a payment schedules prior to receiving treatment.
- To have privacy and confidentiality respected. Your healthcare team and clinic staff will:
  - Respect your privacy related to your medical care.
  - Provide confidential treatment of your condition, medical care, medical records, and financial information
- To have access to your personal medical records and obtain copies upon written request.
- To complain or file a grievance with the Clinic Administrator without fear of retaliation or discrimination.

### As a patient you have the responsibility to ...

- Give the physician and your healthcare team accurate information about present complaints, past illnesses, hospitalizations, medications, and any other information about your healthcare.
- Report unexpected changes in your condition to your physician or nurse.
- Inform your physician or nurse of any discomfort/pain and changes in pain.
- Participate in the development of your plan of care, advance directives, and living will.
- Follow the treatment plan and medical directions recommended by your physician and healthcare team.
- Attend all appointments and when unable to do so contact the office 24 hours prior to your appointment to reschedule.
- Follow facility conduct rules, demonstrate good behavior, and assist in maintaining a safe/peaceful environment.
- Report new or changed insurance information, address changes, telephone number changes, email changes, and any other demographic changes to the front desk staff.
- Make sure financial responsibilities are carried out and pay copays/patient responsibility at the time of service.

You have a right to file a formal grievance/complaint against a nurse or physician at the following agencies:

Nurse: Texas Board of Nursing, 333 Guadalupe Street, Suite 3-460, Austin, Texas 78701, (512) 305-6838

Physician: Texas Medical Board, PO Box 2018, Austin, Texas 78768-2018, (800) 201-9353



## Your Information. Your Rights. Our Responsibilities.

This notice describes how medical information about you may be used and disclosed and how you can get access to this information.

Please review it carefully.

### **Your Rights**

When it comes to your health information, you have certain rights. This section explains your rights and some of our responsibilities to help you.

### Get an electronic or paper copy of your medical record

- You can ask to see or get an electronic or paper copy of your medical record and other health information we have about you. Ask us how to do this.
- We will provide a copy or a summary of your health information, usually within 30 days of your request. We may charge a reasonable, cost-based fee.

## Ask us to correct your medical record

- You can ask us to correct health information about you that you think is incorrect or incomplete. Ask us how to do this.
- We may say "no" to your request, but we'll tell you why in writing within 60 days.

## Request confidential communications

- You can ask us to contact you in a specific way (for example, home or office phone) or to send mail to a different address.
- We will say "yes" to all reasonable requests.

continued on next page

### Your Rights continued

## Ask us to limit what we use or share

- You can ask us **not** to use or share certain health information for treatment, payment, or our operations.
  - We are not required to agree to your request, and we may say "no" if it would affect your care.
- If you pay for a service or health care item out-of-pocket in full, you can ask us not to share that information for the purpose of payment or our operations with your health insurer.
  - We will say "yes" unless a law requires us to share that information.

# Get a list of those with whom we've shared information

- You can ask for a list (accounting) of the times we've shared your health information for six years prior to the date you ask, who we shared it with, and why.
- We will include all the disclosures except for those about treatment, payment, and health care operations, and certain other disclosures (such as any you asked us to make). We'll provide one accounting a year for free but will charge a reasonable, cost-based fee if you ask for another one within 12 months.

## Get a copy of this privacy notice

 You can ask for a paper copy of this notice at any time, even if you have agreed to receive the notice electronically. We will provide you with a paper copy promptly.

## Choose someone to act for you

- If you have given someone medical power of attorney or if someone is your legal guardian, that person can exercise your rights and make choices about your health information.
- We will make sure the person has this authority and can act for you before we take any action.

# File a complaint if you feel your rights are violated

- You can complain if you feel we have violated your rights by contacting us using the information on page 1.
- You can file a complaint with the U.S. Department of Health and Human Services Office for Civil Rights by sending a letter to 200 Independence Avenue, S.W., Washington, D.C. 20201, calling 1-877-696-6775, or visiting www.hhs.gov/ocr/privacy/hipaa/complaints/.
- We will not retaliate against you for filing a complaint.

### **Your Choices**

For certain health information, you can tell us your choices about what we share. If you have a clear preference for how we share your information in the situations described below, talk to us. Tell us what you want us to do, and we will follow your instructions.

### In these cases, you have both the right and choice to tell us to:

- Share information with your family, close friends, or others involved in your care
- Share information in a disaster relief situation
- Include your information in a hospital directory
- Contact you for fundraising efforts

If you are not able to tell us your preference, for example if you are unconscious, we may go ahead and share your information if we believe it is in your best interest. We may also share your information when needed to lessen a serious and imminent threat to health or safety.

# In these cases we *never* share your information unless you give us written permission:

- Marketing purposes
- Sale of your information
- Most sharing of psychotherapy notes

### In the case of fundraising:

• We may contact you for fundraising efforts, but you can tell us not to contact you again.

### **Our Uses and Disclosures**

**How do we typically use or share your health information?** We typically use or share your health information in the following ways.

Treat you	<ul> <li>We can use your health information and share it with other professionals who are treating you.</li> </ul>	<b>Example:</b> A doctor treating you for an injury asks another doctor about your overall health condition.
Run our organization	<ul> <li>We can use and share your health information to run our practice, improve your care, and contact you when necessary.</li> </ul>	<b>Example:</b> We use health information about you to manage your treatment and services.
Bill for your services	<ul> <li>We can use and share your health information to bill and get payment from health plans or other entities.</li> </ul>	<b>Example:</b> We give information about you to your health insurance plan so it will pay for your services.

continued on next page

**How else can we use or share your health information?** We are allowed or required to share your information in other ways – usually in ways that contribute to the public good, such as public health and research. We have to meet many conditions in the law before we can share your information for these purposes. For more information see: **www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/index.html.** 

Help with public health and safety issues	<ul> <li>We can share health information about you for certain situations such as:</li> <li>Preventing disease</li> <li>Helping with product recalls</li> <li>Reporting adverse reactions to medications</li> <li>Reporting suspected abuse, neglect, or domestic violence</li> <li>Preventing or reducing a serious threat to anyone's health or safety</li> </ul>
Do research	We can use or share your information for health research.
Comply with the law	<ul> <li>We will share information about you if state or federal laws require it, including with the Department of Health and Human Services if it wants to see that we're complying with federal privacy law.</li> </ul>
Respond to organ and tissue donation requests	<ul> <li>We can share health information about you with organ procurement organizations.</li> </ul>
Work with a medical examiner or funeral director	<ul> <li>We can share health information with a coroner, medical examiner, or funeral director when an individual dies.</li> </ul>
Address workers' compensation, law enforcement, and other government requests	<ul> <li>We can use or share health information about you:</li> <li>For workers' compensation claims</li> <li>For law enforcement purposes or with a law enforcement official</li> <li>With health oversight agencies for activities authorized by law</li> <li>For special government functions such as military, national security, and presidential protective services</li> </ul>
Respond to lawsuits and legal actions	<ul> <li>We can share health information about you in response to a court or administrative order, or in response to a subpoena.</li> </ul>

### **Our Responsibilities**

- We are required by law to maintain the privacy and security of your protected health information.
- We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information.
- We must follow the duties and privacy practices described in this notice and give you a copy of it.
- We will not use or share your information other than as described here unless you tell us we can in writing. If you tell us we can, you may change your mind at any time. Let us know in writing if you change your mind.

For more information see: www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html.

### **Changes to the Terms of This Notice**

We can change the terms of this notice, and the changes will apply to all information we have about you. The new notice will be available upon request, in our office, and on our web site.

This Notice of Privacy Practices applies to the following organizations.



### ADVANCE DIRECTIVES INFORMATION SHEET

An **advance directive** is a legal document that tells your family, friends and healthcare professionals the care you would like to have if you become unable to make medical decisions. Through advance directives, you can make legally valid decisions about your future medical treatment.

You do not need a lawyer to complete your advance directives. However, you should be aware that each state has its own laws for creating advance directives.

There are three advance directives recognized in Texas:

- The **Texas Medical Power of Attorney** appoints someone to speak for you any time you are unable to make your own medical decisions, not only at the end of life. Your attending physician must certify in writing that you are unable to make health care decisions and file the certification in your medical record. If you would like more information and a copy of the Texas Medical Power of Attorney form please ask the front desk staff.
- A **living will**, officially known in Texas as the Directive to Physicians and Family or Surrogates, describes the kind of medical treatments or life-sustaining treatments you would want if you were seriously or terminally ill. A living will should be signed, dated and witnessed by two people, preferably individuals who know you well but are not related to you and are not your potential heirs or your health care providers. If you would like more information and a copy of the Directive to Physicians and Family Members form please ask the front desk staff.
- The **Out-of-Hospital Do Not Resuscitate (DNR) order** provides you with the right to withhold or withdraw cardiopulmonary resuscitation (CPR) or other treatments such as defibrillation and artificial ventilation. If you would like more information and a copy of the Texas Department of Health Services Standard Out of Hospital Do Not Resuscitate form please ask the front desk staff.

By creating an advance directive, you are making your preferences about medical care known before you're faced with a serious injury or illness. This will spare your loved ones the stress of making decisions about your care while you are sick. Any person 18 years of age or older can prepare an advance directive.

In order to make your directive legally binding, you must sign it, or direct another to sign it, in the presence of two witnesses who must also sign the document.

It is our responsibility to inform all competent adult patients about Advance Healthcare Directives and ask whether they have one in place. The staff is instructed to know the different types of advance directives. All staff members know where to direct patients who have questions or want more information about advance directives. If a patient provides an advance directive to Millennium Physicians, the physicians and staff should know the patients decisions related to treatment.



# ADVANCE DIRECTIVES CONFIRMATION FORM

Under Texas law you have the right to make decisions concerning your healthcare. The rights include the right to accept or refuse medical treatment and the right to create advance directives to make preferences about your medical care. In the state of Texas any person age 18 years or old who is legally competent has the right to make these decisions in advance.

Advance directives recognized in Texas are the Texas Durable Medical Power of Attorney, a Living Will, and an Out of Hospital Do Not Resuscitate. No patient can be discriminated against for exercising their right to elect and create advance directives.

#### **Advance Healthcare Directives Confirmation:**

YES, I have an Advance Healthcare Directives (select which of	dvance directive you have below).					
Texas Durable Medical Power of Attorney						
Living Will, officially known as the Directive to Physicians and Family or Surrogates						
Out of Hospital Do Not Resuscitate (DNR)						
If you have selected YES, please provide a copy of your adv	If you have selected YES, please provide a copy of your advance directive to the front office staff.					
NO, I do not have Advance Healthcare Directives (select whi more information about advance directives.	ch advance directive you have below). I understand	that I can request				
I have received the information sheet about advance di	rectives.					
I would like additional information about the three adva	ance directives recognized in Texas.					
Patient Name (Print)	Patient Signature	Date				
For Millenniur	n Physicians Use Only					
Complete this section, if this for	m is not signed and dated by the patient					
Patient refused to sign						
Patient unable to sign						
Employee Name	 Date					



### **PATIENT ONLINE PORTAL**

Millennium Physicians has a Patient Portal you can access online, portal access is free to all Millennium Physician patients.

The Patient Portal is an online tool you can use to easily view and update some of your health/clinical information

Over the next few months we will be rolling out additional access on the portal that you can utilize such as:

- Appointment Requests
- Reminders
- Prescription Refill Requests
- Communicating Non-Emergent Questions

The Patient Portal should not be used for emergency questions, concerns, or anything that needs a same day response; for all those inquires please contact the office you are seen at.

To gain access to the Patient Portal your email address is required to enroll you; if you would like access please complete the bottom section of this form.

Please check one selection:		
	d with Millennium Physicians Patient Portal.	(please print)
	e Millennium Physicians Patient Portal because:	
( ) I don't have an email ac	ddress.	
() I declining enrollment a	nd do not want to provide my email address.	
Patient Signature	Print Name	Date



### **NEW PATIENT MEDICAL QUESTIONNAIRE**

Please complete this questionnaire by answering each question as accurately as possible.

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GENERAL INFORMATION	V				
Patient Name:			Date of Birth:	Socia	l Security:
Phone #: () Cell	#: ()		Address:		
Primary Care Physician:			Referring P	hysician:	
Marital Status: Married	Single	Divorc	ed Widow	Other	
CHIEF COMPLAINT/REA What is the reason for your visit to					
Are you experiencing any pain? (or If you marked yes, please indicate					
MEDICATIONS Please list all prescriptions and or copy to the front desk)	er-the-counter	medicatio	n you take on a regular	basis. (If you have	a list readily available, please give
Medication Name	Dose (	ex. 50mg)	Frequency (	ex. once a day)	Reason for Taking
ALLERGIES  Are you allergic to any medicatio  Are you allergic to intravenous co		_			
Any other allergies? Incl. Latex	YES	NO			
PHARMACY INFORMAT For our patients convenience we office you are currently seeing you preferred pharmacy:	have Millenniu		-		
I MILLENNIUM PHARMACY WO	ODLANDS	(281)	298-1129		
I MILLENNIUM PHARMACY 2 K	NGWOOD	(281)	312-8585		
п					



### **SOCIAL HISTORY**

1)	-	or have you EVE ect All That Appl		o products?	(circle one)	YES or NO, if yes ple	ease complete 1A – 1B, in no skip to 2.
	Current smoker, every day		0	Current sm	noker, some days	Smoker, status unknown	
	Light tobacco smoker		0	Heavy toba	acco smoker	Former Smoker	
	<b>1B.</b> Sel	ect All That Appl	y:				
		Cigarettes	Amount:	per day		Cigars	Amount: per day
	0	Smokeless	Amount:	per day		Pipes	Amount: per day
2)	Have yo	ou had exposure	to second han	d smoke?	YES	NO	
3)	Do you	drink alcoholic b	everages?	YES	<b>NO</b> , if yes h	now often	
<b>Disorde</b> Mother Father: Sister(s Brother	ers, Cance :: :: :: :(s): :: nother: ather:		own), Diabete Deceased Deceased Deceased		Medical Medical Medical Medical Medical Medical Medical Medical	tension, Leukemia, Ly Condition: Condition: Condition: Condition: Condition: Condition: Condition:	medical conditions: Bleeding/Clotting mphoma, Heart Attack, or stroke.
1)	Pet S CT Sc Ultra Othe	can Whencan Whencan Whencan Whencasound Whencer (specify) Whencas	e following tes enenenenenenenenene	_ Where Where _ Where _ Where	ee	——————————————————————————————————————	Apply, if yes where and when?)
2) 3)	If YES, v			and rea	ason for hos	NO spitalization cory that the physician	n should know:



### **REVIEW OF SYSTEMS**

Check the symptoms you currently have or have had in the past year. Please check all that apply.

GENERAL	CARDIOVASCULAR	SKIN
Chills	Chest Pain	Any Chronic Rashes Or Eruptions
Depression/Nervousness	High/Low Blood Pressure	Change In Moles
Dizziness/Fainting	Irregular/Rapid Heart Beat	Hives
Excessive Weight Gain or Loss	Poor Circulation	Itching
Fever	Shortness Of Breath	Irregular Scars
Headache	Swelling In Ankles	Poor Healing Of Lesions or Wounds
Numbness	Varicose Veins	Poor Healing Of Foot Lesions
EYE, EAR, NOSE, & THROAT	GASTROINTESTINAL	HEMATOLOGIC
Bleeding Gums	Bloating	Anemia
Blurred Vision	Black Or Tarry Stools	Easy Bruising
Crossed Eyes	Bowel Changes	Excessive Bleeding
Difficulty Swallowing	Change In Appetite	
Double Vision	Constipation	RESPIRATORY
Earache Or Ear Discharge	Diarrhea	Chronic Cough
Hay Fever	Excessive Thirst	Coughing Up Blood
Hoarseness	Gas	Wheezing Or Asthma
Loss of Hearing	Hemorrhoids	
Nosebleeds	Indigestion/Heartburn	<u>URINARY</u>
Persistent Cough	Nausea	Blood In Urine
Ringing In Ears	Rectal Bleeding	Frequent Urination
Sinus Problems	Stomach Pain	Lack Of Bladder Control
Vision – Flashes or Halos	Vomiting	Painful Urination
		_
<u>NEUROLOGICAL</u>	MEN ONLY	WOMEN ONLY
Double Vision/Vision Loss	Erection Difficulties	Abnormal Pap Smear
Prior Stroke	Lump In Testicles	Bleeding Between Periods
Muscular Weakness/Tingling	Penis Discharge	Breast Lump
Speech Difficulty	Sore On Penis	Extreme Menstrual Pain
Transient Paralysis	Other Issue	Hot Flashes
Transient Neurologic Deficit		Nipple Discharge
		Painful Intercourse
MUSCLE/BONE/JOINT		Vaginal Discharge
Pain, Weakness, Numbness In:		
Arms		Date of Last Period:
Back		Date of Last Pap Smear:
Feet		Date of Last Mammogram:
Hands		
Hips		Are you pregnant? Yes No
Legs		
Neck/Shoulders		Number of Children:



### **REVIEW OF SYSTEMS CONTINUED**

Check all the conditions you have or have had in the past.

SIGNATURES To the best of my knowledge, to doctor if I ever have a change it signature of Patient or Person			Date
To the best of my knowledge, a doctor if I ever have a change i			
To the best of my knowledge,			
CICNATURES	the above information is comple	ete and correct. I understand it is r	ny responsibility to inform my
	_		
Cataracts Chemical Dependency	Herpes High Cholesterol	Pacemaker Pneumonia	Ulcers Venereal Disease
Bleeding Disorders Breast Lump Cancer	Glaucoma Heart Disease Hepatitis	<ul><li>Migraine Headaches</li><li>Multiple Sclerosis</li><li>Mumps</li></ul>	Stroke Thyroid Problems Tuberculosis
Asthma	Diabetes Emphysema Epilepsy	<ul><li>Kidney Disease</li><li>Liver Disease</li><li>Measles</li></ul>	Prostate Problem Rheumatic Fever Scarlet Fever
Appendicitis Arthritis			



### GENERAL CONSENT FOR TREATMENT AND ACKNOWLEDGEMENT

**MEDICAL CONSENT:** I consent to all medical care, treatment, laboratory, imaging and other medical procedures performed or prescribed by a physician of Millennium Physicians and his/her designees as directed in his/her judgement.

**RIGHT TO REFUSE TREATEMENT:** I understand that I have the right to make informed decisions regarding all my care and treatments, and that I should ask my health care professional to further clarify or explain anything I do not understand. This right includes the right to refuse any treatments that I do not want.

**ACKNOWLEDGEMENT OF RECEIPT OF PATIENT RIGHTS & NOTICE OF PRIVACY PRACTICES:** I acknowledge that I have received both notices, Notice of Patient Rights/Responsibilities and Notice of Privacy Practices.

**ADVANCE DIRECTIVES**: I understand that I have an opportunity to make known my wishes, in writing regarding my health care and/or end of life decisions. This directive is in the form of a living will and/or durable power of attorney for health care.

**RELEASE OF MEDICAL INFORMATION:** I authorize Millennium Physicians Association, PLLC to release any information necessary to facilitate healthcare processing of claims, and audit of payments relative to my care/treatment with Millennium Physicians. I also consent to the release of any information as needed for my care to other facilities, agencies, or healthcare providers as I direct or as required by law. This order will remain in effect until revoked by me in writing.

**FINANCIAL AGREEMENT**: I certify that the insurance information that I have provided is accurate, complete and current and that no other coverage or insurance exists. I understand I am financially responsible to Millennium Physicians for charges not paid under this agreement. I am responsible for all charges for services provided to me which are not covered by my Health Insurance Plan or for which I am responsible for payment under my Health Insurance Plan. Millennium Physicians will make every attempt to notify me in advance if a service is not covered. I agree to pay all applicable co-payments, deductibles, and co-insurance. I am responsible to pay all copays, deductibles, and patient responsibility at the time of service unless other arrangements have been made in advance.

**ASSIGNMENT OF INSURANCE BENEFITS:** I hereby assign all medical benefits, to include major medical benefits to which I am entitled. I hereby authorize and direct my insurance carrier(s), including Medicare, Medigap, Medicare Replacement, private insurance and any other health / medical plan, to issue payment check(s) directly to **Millennium Physicians Association, PLLC** for medical services rendered to myself. I understand that I am responsible for any amount not covered by insurance.

**MEDICARE CERTIFICATION**: I certify that the information given by me in applying for payment under Title XVIII of the Social Security Act is correct. I authorized any holder of medical or other information about me to release to the Social Security Administration, or its intermediaries or carriers, any information needed for this or a related Medicare claim. I request that payment of authorized benefits be made on my behalf. (Consent applies only when applicable.)

By signing below, I acknowledge that I have read, understand, and agree to the terms and conditions of this form and that I am authorized as the patient or the Patient's Legal Representative to sign this document.

Patient /Legal Representative Name (Print)	Patient/Leg	al Representative Signature	Date
Complete this section, if t I have made a good faith effort to obtain a wr unable to do so for the following reason:	his form is not signed ar	n Physicians Use Only nd dated by the patient or patient's le t of receipt of Millennium Physicians	
Patient refused to sign Pa	atient unable to sign	Other Reason (Describe):	
Employee Name	Date		



## PATIENT AUTHORIZATION TO COMMUNICATE AND DISCLOSE PROTECTED HEALTH INFORMATION

In general, the HIPAA privacy rule gives individuals the right to request a restriction on use and disclosure of their protected health information (PHI). The individual is also provided the right to request confidential communication or that a communication of PHI be made by alternative means or communicated to authorized designated parties including family members.

I wish to be contacted in the following manner (Check All That Apply): Home Telephone Cell Telephone Leave message with detailed information. Leave message with detailed information. Only leave message with call back details. Only leave message with call back details. Work Telephone ■ Written Correspondence Leave message with detailed information. Mail to my home address on file. Only leave message with call back details. Mail to my work/office address: I hereby authorize one or all of the designated parties below to request, discuss, and receive any protected health information regarding my healthcare and treatment. This PHI includes my treatment information, billing, payments, or any information in my medical records. I understand that the identity of designees must be verified before release of PHI. **Authorized Designees:** Name: Telephone: (\_\_\_\_) Name: Relationship: Telephone: ( ) -Name:\_\_\_\_\_\_ Relationship:\_\_\_\_\_ Telephone: (\_\_\_\_) Relationship: Telephone: ( ) Name: This authorization shall remain in effect from the date signed below until revoked. You have the right to revoke this authorization in writing. I understand I have the right to revoke this authorization at any time and that I have the right to inspect or copy the protected health information to be disclosed. I understand information disclosed to any above designees is no longer protected by federal or state law and may be subject to redisclosure by the above designee. Patient/Legal Representative Print Name Patient/Legal Representative Signature Date

17.

Patient/Legal Representative Signature

Date

REVOKE/CANCEL THIS AUTHORIZATION



### PATIENT AUTHORIZATION FOR RELEASE OF MEDICAL INFORMATION

Patient Name:	Date of Birth:			
Address:				
I hereby authorize:				
Name of Provider/Hospital/Physician	Provider/Hospital/Physician Address	Telephone Number		
	cion from my health record covering a period I am authorizing the release of re	g the period of Fromecords for entire duration of care with the		
Complete Medical Record (includes Records). <i>If this box is checked, do</i>	information regarding insurance, demog not check any additional boxes.	raphic, referral documents, and medical		
Progress/Office Visit Notes	■ Radiology/Imaging Reports	Chemotherapy/Radiation Records		
Lab Reports	■ Pathology Reports	Billing/Payment Records		
	Telephone: ()_ fice Address	Fax: ()		
The information is being released for	the following purposes:			
Continued Care/Treatment	Disability Attorney/Litiga	tion Other		
I understand that according to applica	nis authorization will remain in effect un ble state and or/federal laws (Texas Med e-disclosure could be made of records re are or treatment	lical Practice Act or Health Insurance		
Patient/Legal Representative Print Na	me Patient/Legal Representative S	Signature Date		
REVOKE/CANCEL THIS AUTHORIZA	ATION  Patient/Legal Representative	e Signature Date		